

## **Hemingford Grey Primary School Wraparound Care Specification**

### **1. Background**

This service specification relates to the provision of high quality, child centred, safe, inclusive and financially sustainable wraparound care for families within Hemingford Grey Primary School.

### **2. Scope**

Hemingford Grey Primary School is tendering for a provider to run wraparound care at the school. The successful provider will be expected to carry out their own market research to determine its offer and the risk of demand lies with the provider. However, at minimum, the provider will be expected to offer a breakfast club for up to 45 children from 7.30am, until the start of the school day at 8.45am (9am pre-school), and an after-school club for up to 55 children from the end of the school day at 3.15pm (3pm pre-school) until 6pm, term time only. This will enable the provision to offer places to pre-school children from 3pm and for school-age children to join from 3.15pm. The provider must deliver wraparound care from this setting for children aged 3 - 11.

### **3. Location**

The wraparound care must be from the premises provided by Hemingford Grey Primary School, PE28 9DU.

### **4. The Provider**

The provider will be a collaborative partner with a community-orientated ethos, coupled with a sustainable business model.

Organisations who wish to tender must be able to demonstrate relevant experience and be currently running or have recently run an OFSTED registered setting rated Good or Outstanding (where an organisation is running more than one setting it must have 100% of its settings rated Good or Outstanding).

Organisations must also have proven financial stability and a commitment to quality, inclusion and continuous improvement.

### **5. Service Requirements**

Children will receive a positive and enjoyable experience in a supporting, nurturing and stimulating environment where they are protected from harm.

The successful bidder will be required to complete all necessary legislative requirements including OFSTED registration before opening.

### **6. Core Principles**

From the day of opening the provider will be registered with OFSTED for all aspects of service provision, and will meet and exceed statutory requirements and guidance in areas

including, but not limited to: staff qualifications, staff ratios, child protection and safeguarding, Special Educational Needs and Disabilities, funded hours, recruitment processes, confidentiality, governance, social value and sustainability.

#### **7. Expected Outcomes for Children**

Children will receive quality and enjoyable wraparound care in a supporting, nurturing and stimulating environment.

The Provider will promote children's physical, emotional, spiritual, language and cognitive development to support their lifelong learning, their mental and physical health and their ability to develop positive friendships and relationships.

#### **8. Expected Partnerships**

When required staff will work closely with other educational and health experts to ensure each child receives care that is suited to them.

Leaders and managers will monitor practice on a regular basis to ensure it is of high quality and will continually lead a drive for improvement in the setting.

Ensure strong leadership and management structures are in place, which play a significant role in quality improvement, self-evaluation and reflective practice and the identification of key strengths and weaknesses.

#### **9. Timetable**

The provider must be ready and able to open the setting from September 2023.

#### **10. Child Protection and Safeguarding**

The Provider will ensure that child protection and safeguarding are given the utmost priority, to ensure children are protected from harm, and their welfare promoted at all times.

All practitioners and their managers must understand fully their responsibilities and duties as set out in legislation and associated regulations and guidance, including lessons learnt from serious case reviews.

Safer recruitment procedures must be followed for all staff appointments, volunteers and outside agencies so that no person commences work before all suitability checks have been completed.

#### **11. Licence Fee**

A licence fee will be determined for the successful applicant with the school.