



**Hemingford Grey Primary School
Governing Body
Minutes of the Full Governing Body Meeting
Held in person at Hemingford Grey Primary School on Tuesday 20th January 2026 at
6.30pm**

Present: Vanessa Allen (Chair, VA)
Danielle Gaynor (Head, DG)
Helen Peat (HP)
Jasmin Ash (JA)
Keith Elliott (KE)
Jane Fabisz (JF)
Danielle Saunders (DS)
Carlie Huddleston (Clerk)

Apologies: Amelia Beeley (Vice Chair, AB)
Kerry Caldicott (KC)
Nicola Murchie (NM)
Mark Kay (MK)
Victoria Read (VR)

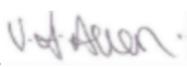
Guest: Michelle Parker

Clerk took minutes for this meeting

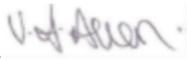
Item No.	Subject	Who	
1.	Welcome, apologies and absence The Chair welcomed everyone to the meeting. The Governors accepted apologies from AB, KC, NM, MK and VR. Meeting was quorate.		
2.	Declarations of interest None		
3.	Any other business None		
4.	Approval of meeting minutes 4.1 For approval: The minutes of the meeting held on 9th December 2025 - Approved 4.2 Matters arising not on the agenda - action points from previous meeting (listed at end of agenda)		

Signed..... *V. Allen*Date.....10/02/2026.....

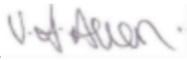
5.	<p>Staff presentation – Michelle Parker (Safeguarding) Presentation Governors received a presentation from Michelle Parker one of the Safeguarding leads about safeguarding at school. Governors had the following questions:</p> <p style="color: green;">Question: What measures are in place for social media access?</p> <p style="color: red;">Answer: Within school our ICT service filters block content and sends a warning for any device trying to access blocked content allowing staff to know which device was used. This is part of the filtering and monitoring. DSL's are informed and they manage the reports. Outside of school is up to the parents to be ensuring their children are safe. The use of social media is illegal for children of primary age. As a school we can only keep advising of the dangers to parents and children. There is online safety delivered directly to the children in school as part of the National Curriculum which educates them in the dangers of social media and the online world.</p> <p style="color: green;">Question: is there a body that has ensured 'My Concern' is a secure app?</p> <p style="color: red;">Answer: Yes, it has been approved and verified by the Local Authority.</p> <p style="color: green;">Question: Is there a plan to have one central safeguarding system for the whole country?</p> <p style="color: red;">Answer: There are two for Cambridgeshire, but the whole country would have many more. One would certainly be a better option and offer a more secure option for data transfer as a lot of nurseries and preschools are still using paper.</p>		
6.	<p>Receive budget monitoring report – month 9 Governors received the report ahead of the meeting and were happy the budget was still in a good position. Please see confidential minutes.</p>		
7.	<p>Headteacher report (verbal) - including:</p>		

Signed.....  Date.....10/02/2026.....

	<ul style="list-style-type: none"> • Risks – Upcoming maternity cover, covering the absence will be done in the most cost-effective way. • Attendance - staff & pupils. We have been exploring options on SIMS for staff attendance to improve monitoring. This has proven to be helpful for what has been used to date. Pupil absence is continuing to be monitored every half term with the attendance policy being followed. • Well-being - staff & pupils. The pupil wellbeing survey results are back and will be shared with Governors on Teams. The pastoral service is considering how best to capture feedback from the children. • Safeguarding. Next visit from DS is 3rd March 2026. 		
8.	<p>Annual review of information demonstrating compliance with the Public Sector Equality Duty</p> <p>The Governors agreed that the school were compliant with the public sector equality Duty. The Equality information and objectives will have its 4-year updated in January 2027.</p>		
9.	<p>Overview of Autumn term Pupil Progress meetings</p> <p>Governors received the data report ahead of the meeting and had no questions. The dates for the next meetings have been shared on Teams.</p>		
10.	<p>Monitoring reports –</p> <p>10.1 Website compliance with DfE publication requirements. The changes have now been completed. It was decided that the Governing body would not publish Equality data due to being a small board. Remote education information is now missing from the website following the retirement of the Covid based remote learning policy. A new policy will need to be drafted which covers children that have long term illness. Flexible schooling is enquired about but is something that we do not offer.</p> <p><i>Action: draft new remote learning policy.</i></p> <p>10.2 Pupil Progress. Governors had reviewed the report ahead of the meeting and had no questions.</p>	DG	

Signed..... Date.....10/02/2026.....

11.	<p>Policies - 11.1 SEND - Approved 11.2 Judicium Tier 2 – deferred until February meeting</p> <p><i>Action: DG and Clerk will be reviewing the policy schedule to spread the policies out optimally.</i></p>		DG/ Clerk
12.	<p>GB training JF- New Ofsted framework JF- Curriculum monitoring</p> <p><i>Next Termly briefings, seeking a couple of governors to book-on and feedback to the GB</i> <i>Tuesday 24th February at 1.30pm</i> <i>Wednesday 25th February at 6.30pm</i></p>		
13.	<p>Governor recruitment and governor terms of office ending during the school term Full board with no terms ending this term – DS next term (3rd May 2026). A parent election will need to be held next term as DS is a Parent Governor.</p>		
14.	<p>Evaluation of governance impact Governors have a greater understanding of the safeguarding process following the safeguarding presentation. There is reassurance on financial stability from the monthly budget update. Pupil progress data has been used to show pupil outcomes and highlight areas for future Strategic development plans.</p>		
15.	<p>Next meeting – 10th February 2026 in person Upcoming monitoring visits - Please book in visits for Writing & Oracy. SEND – 30th Jan Safeguarding – 3rd March Half day monitoring visit focused on continuous provision – 5th February 2026. Arrive from 8.30am for the 9am start. Opportunity for lunch with the children to finish the visit.</p>		
	Meeting Closed 8.30pm		

Signed..... Date.....10/02/2026.....

	Actions from previous meeting	Who	Progress
A	<i>VA will contact FOHGS to introduce KE and his ideas for fundraising and suggest an update is prepared for public distribution.</i>	VA	
B	<i>SCR actions from safeguarding review.</i>	Clerk	Waiting on requests for documents.

	Actions going forward	Who	Progress
A	<i>VA will contact FOHGS to introduce KE and his ideas for fundraising and suggest an update is prepared for public distribution.</i>	VA	
B	<i>SCR actions from safeguarding review.</i>	Clerk	Waiting on requests for documents.
C	<i>Action: draft new remote learning policy.</i>	DG	
D	<i>Action: DG and Clerk will be reviewing the policy schedule to spread the policies out optimally.</i>	DG/Clerk	

Signed..... *V. of Allen* Date.....10/02/2026.....



Hemingford Grey
SCHOOL

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