



**Hemingford Grey Primary School
Governing Body
Minutes of the Full Governing Body Meeting
Held in person at Hemingford Grey Primary School on Tuesday 10th February 2026 at
6.30pm**

Present: Vanessa Allen (Chair, VA)
Danielle Gaynor (Head, DG)
Helen Peat (HP)
Jasmin Ash (JA)
Keith Elliott (KE)
Danielle Saunders (DS)
Kerry Caldicott (KC)
Nicola Murchie (NM)
Mark Kay (MK)
Victoria Read (VR)
Carlie Huddleston (Clerk)

Apologies: Amelia Beeley (Vice Chair, AB)
Jane Fabisz (JF)

Guest: Jo Guest

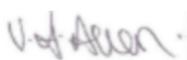
Clerk took minutes for this meeting

Item No.	Subject	Who	
1.	Welcome, apologies and absence The Chair welcomed everyone to the meeting. The Governors accepted apologies from AB and JF. Meeting was quorate.		
2.	Declarations of interest None		
3.	Any other business None		
4.	Approval of meeting minutes 4.1 For approval: The minutes of the meeting held on 20th January 2025 - Approved 4.2 For approval: The confidential minutes of the meeting held on 20th January 2025 - Approved		

Signed..... *V. Allen*Date.....17/03/2026.....

10.	Review progress against the GB action plan 2025/26 Progress was reviewed and outstanding items were discussed.		
11.	Review Monitoring activities plan - progress Progress was reviewed and outstanding items were discussed. Safeguarding and Health and Safety visits had been scheduled.		
12.	GB training <i>Next Termly briefings, seeking a couple of governors to book-on and feedback to the GB</i> <i>Annual Governors conference: Thursday 18th June 9.30am - 12.30pm</i>		
14.	Evaluation of governance impact Governors had financial oversight with the benchmarking visit and the financial reviews. Forward planning for the next school year with the school organisation update. Reflections on the monitoring visits completed this term including SEND, Continuous provision, lunchtime, and a review of the upcoming monitoring activities to be undertaken.		
15.	Next meeting – 17th March 2026 in person Upcoming monitoring visits - Please book in visits for Writing & Oracy. Safeguarding – 3 rd March		
	Meeting Closed 8.38pm		

	Actions going forward	Who	Progress
A	<i>VA will contact FOHGS to introduce KE and his ideas for fundraising and suggest an update is prepared for public distribution.</i>	VA	Completed – email sent 27/01/2026. KE is arranging a meeting.
B	<i>SCR actions from safeguarding review.</i>	Clerk	Waiting on requests for documents. Passed to office team. Will be reviewed with Safeguarding visit.

Signed.....  Date.....17/03/2026.....

C	<i>Action: draft new remote learning policy.</i>	DG	Advice from Judicium is that it would be covered in the medical conditions policy. No requirement from DfE on a separate policy.
D	<i>Action: DG and Clerk will be reviewing the policy schedule to spread the policies out optimally.</i>	DG/Clerk	In progress

	Actions going forward	Who	Progress
A	<i>Action: DG and Clerk will be reviewing the policy schedule to spread the policies out optimally.</i>	DG/Clerk	In progress
B	<i>Action: DG to review benchmarking data with school staff and feedback.</i>	DG	
C	<i>Action: £500 of bad debt needs aligning with the Debt management policy.</i>	Clerk	
D	<i>Action: Create a list of contracts and renewal dates.</i>	JG	
E	<i>Action: Send a letter from Governors to support the MP's plan to support school with the EHCP backlog.</i>	VA	
F	<i>Action: Advertise continuous provision on the website.</i>	DG	

Signed..... *V. Allen* Date.....17/03/2026.....



Hemingford Grey
SCHOOL

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